

Trustees Attending: Monica Alexander
Karen Fraser
Fred Goldberg
Sakiko Krishna
Miguel Pérez-Gibson
Ed Zuckerman
Irene Gonzales

Staff Presenting: John Carmichael, Interim President
Susan Harris, Executive Associate to the President and Secretary to the Board of Trustees
Dexter Gordon, Executive Vice President

Others Present: John Caraher, Faculty Representative to the Board of Trustees
Sina Hill, Staff Representative to the Board of Trustees
Aileen Miller, Assistant Attorney General
Trygve Vandal, Geoduck Student Union Representative to the Board of Trustees

In accordance with Governor Inslee's Proclamation 20-28, and to curtail the spread of COVID-19 this meeting took place via Zoom. All participated remotely.

Chair Karen Fraser called the meeting to order at 9:02 a.m. and confirmed a quorum.

Chair's opening remarks

Chair Karen Fraser shared that she wished we could meet in person, however, COVID-19 disrupted that original plan. She introduced the new student Trustee Sakiko Krishna.

Prior to introductions around the room, Interim President John Carmichael introduced new Interim Vice President for Tribal Relations, Arts, and Cultures Kara Briggs and new Vice President for Advancement Abby Kelso, introduced John Caraher as the new Faculty Representative to the Board of Trustees, and Sina Hill as the Staff Representative to the Board of Trustees. He also noted that this is Special Advisor to the President for COVID response Sandra Kaiser's last meeting,

Chair Fraser shared that today's goal is to learn, discuss, and engage in consensus building. She said that we would talk about the ways the college can move forward and the processes in how we work together. She stated that all of us must do our best to live off the expectations of our communities.

Vice Chair Miguel Pérez-Gibson noted that today's retreat will focus on conversations about how as a higher education governing board, the Board can successfully lead and grow the college. He

suggested that the Board can judge success on how we understand our responsibility, purpose, and shared direction.

Secretary Ed Zuckerman shared that a lot of thought went into planning the retreat. He thanked those on the retreat planning committee for all their work.

Public Comment

Chair Karen Fraser called for public comment. Executive Associate to the President and Secretary to the Board of Trustees Susan Harris indicated that no one signed up for or submitted written public comment for this meeting.

Strategic direction of the college

Interim President John Carmichael and Executive Vice President Dexter Gordon shared their comments on the direction of the college and invited others to share informational updates. Scope of the strategic plan is broad, and we must focus on key areas and sharpen the vision of the alignment of the work.

Four areas covered included assessment of where we are now, strengths and assets we have, priority plans and assessments, and the college's readiness to change.

Trustee Irene Gonzales' farewell

Chair Karen Fraser and the Trustees expressed gratitude to Trustee Irene Gonzales for her dedicated service on the Board over the past 12 years. A photo of Trustee Gonzales' gift of an engraved clock was shared.

Role of Board and the individual Trustee

Statutory requirements of the Board

Assistant Attorney General Aileen Miller presented on the statutory requirements of the Board. The presentation covered the Board's responsibilities and authority with a focus on RCW 28B.40.120, Bylaws, Delegation of Authority and select Board policies.

Board culture and best practices

Trustee Fred Goldberg introduced the conversation on board culture and best practices. He noted that the Washington State Governor appoints the members of the Board. Trustee Goldberg stressed that anything a Trustee says can be taken out of context and everything a Trustee does may have ramifications. He shared an overview of cultures and noted that every Board functions differently.

Board organization

Secretary Ed Zuckerman and Executive Associate to the President and Secretary to the Board of Trustees Susan Harris reported on how community Board representatives are selected and their roles, and presented overviews of Board committees, the role of the President, the use of OnBoard, and maximizing use of the Trustees time. The Board engaged in conversation to gain a better understanding of how the Board organized.

Our expectations of each other

Statement of expectations workshop

Chair Karen Fraser led a workshop on a statement of expectations for the Board. At the previous Board retreat, the Trustee considered items to include in a statement of expectation for the Board of Trustees (listed below).

- Constructive engagement
- Collective commitment to ongoing board development and learning
- Openness to new trustee perspectives and a commitment to encouraging new trustee success
- Commitments may be enabled by a coordinated orientation, possibly including a trustee mentor
- Confidentiality
- Commitment to following Washington laws
- Model behavior associated with respect for other opinions and civility
- Commitment to understanding personal purpose for board service (self-reflection)
- Timely attendance
- Commitment to enabling and promoting new ideas through appropriate channels and processes
- Commitment to listening to diverse voices
- Commitment to enacting iterative (generative) approaches

AAG Aileen Miller suggested if the Board chooses to adopt a statement of expectations, it is more likely that the Board adopt this as a policy rather than a resolution. Others suggested these expectations could instead be part of the onboarding process. The Executive Committee will discuss this further.

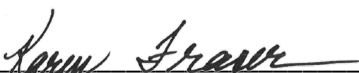
Board evaluation process

Trustee Monica Alexander led a discussion on Board evaluation, why it is important, and provided options on how to move forward. She recommended that both evaluations on the whole Board and body of work as well as self-assessment of individual members be done annually. She suggested that we consider Board evaluations and come back to the conversation.

Action items:

1. Review bylaws
2. Update delegation of authority
3. Develop statement of expectations policy
4. Develop self-evaluation and/or full Board evaluation process
5. Executive Associate to the President and Secretary to the Board of Trustees Susan Harris to share Trustee Fred Goldberg's slides with Board
6. Executive Associate to the President and Secretary to the Board of Trustees Susan Harris to share Foundation statement of expectations with Board
7. Executive Associate to the President and Secretary to the Board of Trustees Susan Harris to share Assistant Attorney General Aileen Miller's PowerPoint with the Board
8. Executive Associate to the President and Secretary to the Board of Trustees Susan Harris to share individual Trustee and full Board evaluation materials to the Board

The meeting adjourned at 3:58 p.m.



Karen Fraser, Chair



Ed Zuckerman, Secretary