

**SPECIAL MEETING OF THE BOARD OF TRUSTEES  
OF THE EVERGREEN STATE COLLEGE**

**November 7, 2011**

**Trustees Attending:** Carver Gayton  
Irene Gonzales  
Kristin Hayden  
Denny Heck  
Keith Kessler  
Wilbert Piña  
Anne Proffitt  
Paul Winters

**Staff Present:** John Carmichael, Executive Assistant to the President  
Art Costantino, Vice President for Student Affairs  
Ada Daniels, Interim Director of Gear Up  
D. Lee Hoemann, Executive Director of the Foundation and Vice President  
for College Advancement  
Steve Hunter, Associate Vice President for Enrollment Management  
John Hurley, Vice President for Finance and Administration  
Phyllis Lane, Dean of Student and Academic Support Services  
John McLain, Academic Grants Manager  
Thomas L. Purce, President  
Steve Trotter, Executive Director of Operational Planning and Budget  
Michael Zimmerman, Academic Vice President and Provost  
Amanda Walker, Executive Director of Alumni & Development Programs

**Others present:** Glen Kriekenbeck, Chair of the Board of Governors  
Jonathan Lindsay, Staff Representative to the Board  
Colleen Warren, Senior Assistant Attorney General

Paul Winters called the meeting to order at 9:00 a.m. A quorum was present. He announced that the Board would move into executive session until 9:45 to discuss the acquisition of real estate and collective bargaining as allowed by RCW 42.30. At 9:45, the chair announced that the executive session would extend to 9:55. The Board returned to an open public meeting at 9:55.

**Scheduling**

Executive Assistant to the President John Carmichael presented a proposed meeting schedule for 2012. The Board discussed the schedule of meetings and requested changes to the proposed schedule.

**Budget**

Executive Director for Operational Planning and Budget Steve Trotter reviewed the Budget Reduction Alternatives published by the Governor. The Governor's alternatives are intended to address the projected state budget shortfall in the current biennium. Mr. Trotter highlighted the Governor's recommended options for higher education. These include a 15% reduction in state support of the baccalaureate and two-year institutions, which would be a \$2.7 million cut to Evergreen. The alternatives also include elimination of the State Need Grant.

Mr. Trotter recalled that the Board-approved biennial budget plan included a contingency fund in the second year of the biennium. The contingency fund was proposed with the hope that it would be a source of strategic investment, but with the recognition that it could be available to help absorb further budget reductions if necessary. Mr. Trotter reviewed the schedule of upcoming state and college budget milestones.

President Purce talked about long-term planning and options. He noted the importance of the State Need Grant to Evergreen's ability to accomplish its mission. He and the other presidents are looking at options in the event that state support for the Need Grant diminishes significantly. There may be proposals for restructuring the State Need Grant program in ways that could decrease the state-level administrative costs of the program and allow flexibility at the institutional level.

#### **Lunch with The Evergreen State College Foundation Board of Governors**

The Board joined The Evergreen State College Foundation Board of Governors for a working lunch. Glen Kriekenbeck, Chair of the Board of Governors, welcomed both Boards. President Purce thanked the Board of Governors for a great Art of Living event and talked briefly about the state budget timeline and outlook for higher education and Evergreen. D. Lee Hoemann, Executive Director of the Foundation and Vice President for College Advancement, talked briefly about the fundraising program. Amanda Walker, Executive Director of Alumni & Development Programs, gave an update on the Foundation's 12-year business plan and current fundraising.

#### **Enrollment Report**

Vice President for Student Affairs Art Costantino introduced Steve Hunter, Associate Vice President for Enrollment Management, who presented a report on fall enrollment. Mr. Hunter said that the college is on track to meet its enrollment goals for the academic year. He said that the entering undergraduate class is five percent larger than last year, with a greater proportion of the entering class composed of transfer students. He noted that enrollment of students of color is at an all-time high.

#### **Grants Report**

Academic Vice President and Provost Michael Zimmerman introduced John McLain, Academic Grants Manager. Dr. Zimmerman said that although grant support does not replace lost public support, it is important to adding to the diversity and richness of college programs. Mr. McLain reviewed a report on grant activity. Mr. McLain noted that his office submitted 240 proposals over the past five years. Each proposal represents a significant commitment by a team of faculty or staff. Mr. McLain reviewed the distribution of grants received by purpose and source of funding.

#### **Gear Up**

Vice President for Student Affairs Art Costantino introduced Phyllis Lane, Dean of Student and Academic Support Services and Ada Daniels, Interim Director of Gear Up. Dr. Lane thanked Ms. Daniels for her long work on Gear Up and her efforts to develop partnerships with military families.

#### **Motion 2011-18**

Mr. Heck made a motion to delegate to the President the authority to approve a contract between the College and the Clover Park School District concurrent with the fourth year of the college's GEAR UP grant, from September 3, 2011 to September 2, 2012. The motion was seconded and passed on a voice vote.

#### **Collective Bargaining Agreement**

Vice President for Finance and Administration John Hurley presented a recommendation to approve a collective bargaining agreement with the Washington Federation of State Employees, representing Evergreen's classified employees for 2012-13. He reviewed the recent history of Board action related to

the contract, including the appointment of a negotiation team and the definition of management objectives for the negotiation.

**Motion** Dr. Gonzales made a motion to approve the classified employees' 2012-2013 collective  
**2011-19** bargaining agreement with the Washington Federation of State Employees. The motion was seconded and passed on a voice vote.

#### **Chair's report**

Mr. Winters thanked the trustees for providing input on possible agenda items for the canceled retreat. He said that he will use that input to help shape future meeting agendas.

**Motion** Ms. Proffitt made a motion to approve the minutes of the September meeting. The  
**2011-20** motion was seconded and passed on a voice vote.

Mr. Gayton reported on behalf of the Board's Audit Committee. He said that the Audit Committee had met to discuss four items. They reviewed the State Auditor's whistleblower report regarding travel abroad programs. They reviewed audit plans for the college's interim internal auditor. They discussed the hiring of a new internal auditor. They discussed the possibility of revising the college's current internal audit charter.

**Motion** Ms. Proffitt made a motion to adopt a revised meeting schedule for 2012 (attached). The  
**2011-21** motion was seconded and passed on a voice vote.

Mr. Piña reported as student Trustee. He said that the Geoduck Student Union is concerned about proposed revisions to the Student Conduct Code. He urged the Board to be engaged with students during this difficult time.

#### **President's report**

President Purce asked Vice President for Finance and Administration John Hurley to report on issues related to the college's retirement program. Dr. Hurley said that the Higher Education Retirement Program covers faculty, administrators and exempt staff at Evergreen, the other public baccalaureate institutions and the community colleges. The program is a defined contribution plan with an unusual exception. The state law that created the plan said that institutions would owe retirees a supplemental payment if the payment from their defined contribution plan was less than they would have received from a defined benefit plan according to a set formula. Last year, the legislature eliminated this supplemental payment feature for new employees entering the plan.

For many years, no supplemental payments were owed. This began to change in 2008. The college is completing a comprehensive review of retiree files and has identified nine retirees who may qualify for supplemental payments. The college estimates that it owes \$77,000 in back payments and currently has a supplemental payment liability of \$3,800 per month. As more employees retire, the liability may increase. The present value actuarial liability is calculated at \$3.4 million.

The state created a Select Committee on Pension Liability and set up a fund to cover this liability. The college currently contributes to this fund .25% tax on gross payroll. The expectation is that in the future, this fund will be available to cover the liability.

#### **Public Comment**

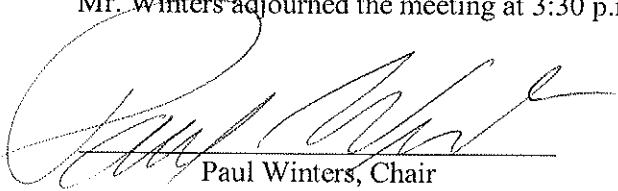
Mr. Winters invited public comment. Andrew Hunter described problems he had with an individual learning contract.



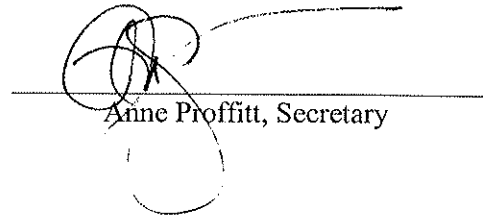
**Other Business**

Mr. Heck announced that this would be his last meeting as a member of the Board. He will resign to attend to other commitments. Dr. Gayton also announced his intention to resign prior to the end of his appointed term of office. Dr. Gayton said that he will serve until a replacement is appointed.

Mr. Winters adjourned the meeting at 3:30 p.m.



Paul Winters, Chair



Anne Proffitt, Secretary

Attachment: 2012 Meeting Schedule

