

Approved by the Board on 6/11/98

**REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE EVERGREEN STATE COLLEGE**

**MAY 13, 1998**

**Daniel J. Evans Library, Room 3112  
Olympia, Washington 98505**

**Trustees Attending:**

Stanley L. K. Flemming  
Bill Frank, Jr.  
Dwight Imanaka  
Christina A. Meserve  
Marilee K. Roloff  
Carol Vipperman

**Absent:** David E. Lamb

**Representative to Board:**

Alumna Jane Fisher  
Staff Ann-Marie Sweeten (morning)  
Faculty Carrie Margolin  
Student Nick Mitchell

**Staff Present:**

Rino Balatbat, Campus Architect-Planner  
Art Costantino, Vice President for Student Affairs  
John Cushing, Academic Dean  
Rich Davis, Facilities Engineer  
Lee Hoemann, Executive Associate to the President  
Steve Hunter, Director of Institutional Research  
Jane Jervis, President  
Anna Kircher, Director of Computing and Communications  
Rob Knapp, Academic Dean  
Jill Lowe, Environmental Health and Safety  
Sandy McKenzie, Executive Director of College Advancement  
Nancy McKinney, Special Assistant to VP for Finance and Administration  
Kim Merriman, Assistant to the President for Governmental Relations  
Mike Segawa, Director of Housing  
Rita Sevcik, Administrative Assistant to the President/Recording Secretary to  
Board of Trustees  
Fred Swift, Housing  
Steve Trotter, Budget Director  
Mike Wark, Director of College Relations  
Bill Zaugg, Administrative Assistant for Budget

**Others Attending:**

Dan Keller, Higher Education Coordinating Board  
Jan Frickelton, Assistant Attorney General  
Joe Groshong, Student  
Lara Littlefield, Student  
See permanent roster for others attending

**Call to Order/Introductions/Acceptance of Agenda**

Chair Vipperman convened the meeting at approximately 9:00 AM and announced a quorum. Trustees accepted the agenda as distributed.

### **Presentation of Pre-design Planning for Seminar II**

President Jervis reviewed the pre-design process for a new campus building (referred to as Seminar II). She conveyed the strong need for a new classroom building to accommodate Evergreen's present size and the projected growth in the next ten years. This building has been in the College's ten-year capital plan; the pre-design work was done with funds provided by the legislature. She informed Trustees that they are not required to approve the pre-design work but that their approval of the 1999-2001 budget request will include funding for the design phase, with construction funding anticipated in the following biennium. If funded, the building construction would begin in 2001 and be completed in 2003. John Mahlum and Mike Patterson, from the firm of Mahlum Architects, were present to discuss the pre-design process. This was an opportunity for the Board to react to the size of the Building (151,319 square feet); what goes on in the building (the bulk of the building is educational space arranged around the concept of programs – and includes faculty offices, individual study spaces, seminar space, and lecture space); and what the building might look like (a 4-story building connected to red square, with entry at the second floor level).

The architects identified the goals of the project as energy conservation, management of resources, and enhancement of the environment. President Jervis observed the congruence of this project with the design principles envisioned by the original planners (that there would be a compact, highly developed urban core and a mixing of functions, i.e. – the architectural and design of the campus itself would promote the same interdisciplinary interaction as promoted in the curriculum).

### **Operating and Capital Budget Legislative Request**

President Jervis set the context for this discussion by outlining the ways in which the Trustees could help shape the budget. Trustees could provide advice regarding how large the request should be – the proposed operating budget request represents a 10% increase over the current budget excluding salaries (the process of forming these budget packages is the format in which the college starts long-range planning). Trustees were also invited to react to thinking about interinstitutional coordinated budget requests (the President discussed in detail the growing sense of crisis about faculty and staff salaries); long-range capital budget planning; and the strains in the personnel infrastructure caused by growth.

Steve Trotter provided an overview of the proposed 1999-2001 operating budget request and the 1999-2009 Capital Plan. The operating budget request includes funding for a new location/lease for the Tacoma program; faculty and staff salary increases (with a comparison of the institutions to a peer group identified by the Higher Education Coordinating Board); access through enrollment growth; and plant operations and maintenance. John Cushing reviewed four initiatives in the budget request that address quality enhancements in the academic program, areas in which a relatively small amount of money could make a significant difference: the Center for Northwest Native American Studies; the Center for Interactive Learning Technology, the Center for Community Studies and Service Learning; and a Student Research Initiative. Trustee reaction to these proposals included a concern about whether the requests for several initiatives were large enough and whether some of these initiatives should be part of a common request. The capital budget request included a discussion of the key elements in the capital plan, which highlighted the age of and infrastructure improvements needed to support an enrollment growth to 5,000 fte.

Trustees will be asked to approve the budget request in June, with potential modifications in August. The Chair indicated her interest in hearing about the strategies to move some of these initiatives forward.

### **RECESS - LUNCH BREAK**

Trustees recessed for lunch and reconvened the regular meeting at 1:30 PM.



**APPROVAL OF MINUTES - Action**

**Motion** Mr. Imanaka moved approval of the minutes of the April 8, 1998 meeting as distributed. Seconded by Ms. Meserve and passed.  
**5-1-98**

**APPROVAL OF HOUSING RENTAL RATE INCREASE - Action**

Vice President Costantino reviewed the estimated total costs for attending Evergreen. Director of Housing Mike Segawa summarized the rationale for and the process followed in formulating this recommendation, which results in an overall increase of 6.5% over the previous year's rental rates. He responded to issues raised by the Student Representative regarding the financial impact on students and the potential impact on occupancy rates. Mr. Segawa also mentioned that this recommendation recognizes growing deferred maintenance needs and the probability of building additional housing units in the future. He also addressed the impact of the conference service business and the technology and wiring improvements.

**Motion** Mr. Imanaka moved approval of a housing rental rate increase averaging 2.5% in order to continue current levels of residential life, custodial, maintenance and administrative services to students, maintenance of existing infrastructure, and funding of a deferred maintenance program. Actual rate adjustments will vary depending on the type of room and contract (see attached). Seconded by Dr. Flemming and passed.  
**5-2-98**

**CONSTRUCTION BID PROCESS FOR SCIENCE LAB REMODELS, LAB I - Postponement**

Budget Officer Steve Trotter announced that the seven bid proposals received for the Science Lab Remodels were higher than the amount budgeted for the project. Under state law, the College is allowed to negotiate up to a 5% level with the low bidder. This negotiation is in process and the recommendation will be deferred to the June 11 meeting.

**OTHER BUSINESS, REPORTS AND ANNOUNCEMENTS****CHAIR'S REPORT**

The Chair reported her attendance at a successful President's Club event on May 8 in Seattle hosted by alumnus Tim Girvin.

**PRESIDENT'S REPORT**

President Jervis apprised Trustees of major gifts (from a bequest and from an alumnus), alumni gatherings in Boston and Chicago and mentioned the progress in the US Congress regarding reauthorization of the Higher Education Act. She reported on the work of the 2020 Commission and mentioned upcoming activities: WICHE (attended by Trustee Roloff) and financial aid meetings in Spokane; *A Public Policy on the Affordability of Higher Education* meeting at SeaTac. The President mentioned a very successful symposium, part of the Native American Arts Initiative, held at the Longhouse last January, which drew more than 200 artists from across the country. She alerted the Board of actions anticipated at the June meeting: faculty emeritus nominations and an off-campus lease arrangement for the Washington State Public Policy Institute, one of Evergreen's

public service centers. She related the distinctive honor (for Evergreen and the individual students) of three Evergreen students who were each awarded a \$5,000 Morris K. Udall Scholarship, acknowledging Faculty Member Michael Beug's role in this process. President Jervis shared her plan to conduct an exit interview with former Trustees Lila Girvin and Fred Haley. She thanked and acknowledged Nick Mitchell for his work in organizing and shepherding the process of identifying candidates for the student Trustee position.

Student Representative **Nick Mitchell** provided an update of the student Trustee selection process, distributed the names of the ten candidates, and circulated the resumes/applications of the top five (which will be submitted to the Governor). The Student Representative reported that the S&A Board has voted to fund the student bus passes for a one-year pilot program. Alumna Representative **Jane Fisher** reported on alumni activities (alumni gatherings, Evergreen Expressions event, summer dinner sail, new Board members, Super Saturday and the traditional Alumni dance, scholarship award, and the sale of survival kits). Faculty Representative **Carrie Margolin** mentioned the spring academic fair, her invitation to speak about the College to a group in Tacoma; she reported the establishment of a fund to support student travel to conferences.

#### Super Saturday Update

Kristy Walker, co-chair of this year's Super Saturday Committee, apprised the Board that the 20<sup>th</sup> annual Super Saturday will be held on June 13. She provided Super Saturday posters and displayed T-shirts to be sold commemorating the event.

#### Appointment of Board Nominating Committee

Chair Vipperamn asked Trustee Meserve (acting as chair of the subcommittee) and Trustee Imanaka to serve as a Board Nominating Committee, to propose a slate of officers at the next meeting.

#### DATE OF NEXT MEETING, RETREAT DATE, AND ADJOURNMENT

The date of the next meeting was confirmed for Thursday, June 11. Trustees were asked to hold Thursday, August 13, for a Board retreat.

The meeting adjourned at 2:40 PM.

  
Carol Vipperman, Chair  
David E. Lamb, Secretary

Attachments – Housing Rental Rate Increase  
RMS