

**MEETING OF THE BOARD OF TRUSTEES  
OF THE EVERGREEN STATE COLLEGE**

**July 9, 2003**

**Trustees Attending:**

Sandra Ayesh  
Deborah Barnett  
Stanley Flemming  
Karen Lane  
Merritt Long  
Marilee Roloff

**Absent:** Bill Frank, Jr  
David Lamb

**Representatives to the Board:**

Amy Cook, Faculty Representative  
Kirk Talmadge, Staff Representative

**Staff Present:**

Don Bantz, Academic Dean/Acting Provost and Academic Vice President  
John Carmichael, Administrative Assistant to the President/Recording Secretary  
to the Board of Trustees  
Art Costantino, Vice President for Student Affairs  
Ann Daley, Vice President for Finance and Administration  
Michel George, Director of Facilities Services  
Eddie Harding, Director of Governmental Relations  
Lee Hoemann, Executive Associate to the President  
Frank McGovern, Vice President for College Advancement and Executive  
Director of the Evergreen State College Foundation  
Thomas L. Purce, President  
Steve Trotter, Executive Director of Operational Planning and Budget

**Others Attending:**

Howard Fischer, Senior Assistant Attorney General

**Wednesday, July 9, 2003**

Chair Flemming called the meeting to order at 10:02 a.m. at The Evergreen State College, Olympia with Trustees Flemming, Long and Roloff present.

**Executive Session**

Dr. Flemming announced that the board would move into an Executive Session to discuss a personnel issue. The board reconvened in open session at 11:23 with Trustees Flemming, Lane, Long and Roloff present.

**Capital Projects Update**

Vice President for Finance and Administration Ann Daley asked Director of Facilities Michel George to report on the replacement of the Evans Library Roof, the renovation and expansion of the Child Care Center, the expansion of the parking lots and the construction of the Seminar II building. Mr. George said that the Evans Library roof project is complete except for some lighting and the landscaping, which is proving difficult to schedule.

Ms. Daley said that the Child Care Center project was proceeding with minor change orders, totaling approximately two percent of the contingency fund. Mr. George said that the expansion is scheduled to be complete at the end of July, after which the renovation of the existing section will begin.

Mr. George said that the recent resolved strike by the Pacific Northwest Carpenters affected the Seminar II project. Mr. George said that he had met with the contractor's senior management. Mr. George said that he is currently satisfied with the level of attention from the company and the quality of work being done. The contractor will provide a revised construction schedule on July 15. Mr. George said that at the board's September meeting, he expects to provide a complete estimate of the final schedule and cost of construction. He also said that the college is in the process of soliciting bids for furnishing and equipping the building.

Mr. George said that the parking lot expansion project will have added 100 new spaces by the end of the next week, after having obtained replacements for defective pavers.

Ms. Daley said that the board would be asked to approve the award of an architectural contract for the first phase of renovation of the Evans Library Building. She noted that because the project is funded from the new Evans-Gardner fund, which will not go into effect until September, the college is working with the Office of Financial Management (OFM) to ensure that the college has authority to enter into the contract. Ms. Daley said that she will ask the board to approve the architectural contract subject to the approval of OFM.

In response to a question from Trustee Roloff, Mr. George said that the hazard mitigation projects included in the Thurston Region Hazard Mitigation Plan are included in the college's ten-year capital plan. He said that the Hazard Mitigation Plan notes that completion of projects is contingent on available funding.

#### **Executive Session**

The board moved into executive session at 11:49 a.m. to continue reviewing the performance of a public employee.

#### **Thurston Region Hazard Mitigation Plan (Briefing)**

Vice President for Finance and Administration Ann Daley and Director of Facilities Michel George discussed the Thurston Region Hazard Mitigation Plan. The college must participate in a plan to be eligible for future funding from Federal Emergency Management Agency (FEMA). College staff recommended participating in the county plan. The Board of Trustees would approve a portion of the plan. The county commissioners would then approve the total plan, which would then be submitted to FEMA.

#### **Modification of change order authority for Seminar II construction (Briefing)**

Ms. Daley described the proposed action, which would increase the authority of the president to approve change orders on the Seminar II construction project. Previously, the board had set the limit at \$918,958, 60 percent of the contingency budget. The proposed action would increase the limit to \$1.2 million, 78 percent of the contingency budget. Mr. George said that in the next month and a half, a final revised schedule for the project would be available and the staff will negotiate a set of change orders with the contractor. The proposed action would continue to hold a portion of the contingency fund in reserve.

#### **Architectural Design Contract for the Evans Library Building Renovation (Briefing)**

Ms. Daley said that the state capital budget provided the college's full request of \$21.5 million for the first phase of the Evans Library Building renovation. Under the state capital budget, the funds for the project will come from the new authority provided under the Evans-Gardner bill. The bill will take effect in early September. Staff asked that the board's motion specify that the contract approval would be contingent upon authorization to proceed from the Office of Financial Management. Mr. George noted that the contract includes design, bid and construction closeout of the project.

### **Operating Budget Spending Authority (Briefing)**

President Purce said that the campus budget planning process this year made clear that the college's continued success requires the college to explore alternative income streams. He said that this work will be necessary to improve the experience of students and continue building the excellence of the academic program. He noted continuing concerns about salaries. He said that the budget as passed by the legislature allows the college to pursue a strategy using one-time "bridge" money to make up for budget reductions in the first year of the 2003-2005 biennium. In the second year of the biennium, if the state budget is unchanged and if the college makes a one-percent budget reduction, the college would have been in the black by \$1.2 million. This would be achieved through tuition increases and through a commitment to raise \$400,000 in non-state revenue. The budget recommendation represents a concerted effort to improve the condition of the college by working in areas that the college can control. It also provides a cushion in the event that the state budget worsens.

President Purce described some of the policy changes included in the operating budget recommendation. Tuition for resident undergraduates would increase by seven percent in each year of the biennium. Tuition for all other categories of students would increase by nine percent in each year. The college's local financial aid budget would increase in proportion with the tuition increase. The college would continue to work to return to the state-funded level of 25 percent non-resident students.

Executive Director for Operational Planning and Budget Steve Trotter described one change to the written material that had been provided to the board. Mr. Trotter said that the staff need more time to work on the proposal to charge a new Food Services Facility Fee for all Olympia campus students, and he said that the staff have withdrawn this recommendation for the time being. He noted that this change does not affect the overall 2003-2005 spending plan that the board is asked to approve.

### **Determination of Quorum**

Dr. Flemming noted that a quorum was present, with Trustees Ayesh, Barnett, Flemming, Lane and Roloff attending.

### **Review of President's performance (Action)**

Dr. Flemming said that the board had reviewed the president's performance in executive sessions earlier in the day.

#### **Motion**

**#7-01-03**

Ms. Barnett made a motion, based on a review of the evaluations of Thomas L. Purce received by the board and on the board's own assessment of President Purce's performance during the past year, to approve the board's positive evaluation of President Purce's performance and express confidence in his leadership. The motion was seconded by Ms. Roloff and passed on a voice vote.

Dr. Flemming said that the board felt that President Purce had done a phenomenal job in providing leadership in difficult times and that this performance is reflected in the comments the board has received.

### **Thurston Region Hazard Mitigation Plan (Action)**

#### **Motion**

**#7-02-03**

Ms. Roloff made a motion to approve participation of The Evergreen State College in the Natural Hazards Mitigation Plan for the Thurston Region. The motion was seconded by Ms. Barnett and passed on a voice vote.

**Modification of change order authority for Seminar II construction (Action)**

**Motion** Ms. Barnett made a motion to delegate to the president the authority to approve change orders for the construction of Seminar II until the cumulative total of change orders awarded equals or exceeds 78 percent (\$1,200,000) of the construction contingency fund established for the project. The motion was seconded by Ms. Lane and passed on a voice vote.  
#7-03-03

**Architectural Design Contract for the Evans Library Building Renovation (Action)**

**Motion** Ms. Lane made a motion to approve the award of an architectural design contract for the first phase of renovation of the Evans Library Building to Studio Meng Strazzara for the amount of \$1,950,000 plus a five percent contingency, subject to authorization to proceed from the Office of Financial Management. The motion was seconded by Ms. Roloff and passed on a voice vote.  
#7-04-03

**Operating Budget Spending Authority (Action)**

**Motion** Ms. Barnett made a motion (amended by a motion from Ms. Lane) to approve the \$133,485,000 operating budget spending plan for all areas of the college as proposed, except for the mandatory food facilities fee for all students on the Olympia campus. The motion was seconded and passed on a voice vote.  
#7-05-03

**Approval of Minutes (Action)**

**Motion** Ms. Barnett made a motion to approve the minutes of the June 12, 2003 meeting. The motion was seconded by Ms. Roloff and passed on a voice vote.  
#7-06-03

**Extension of the President's Contract (Action)**

**Motion** Ms. Barnett made a motion to approve an addendum to the president's contract (attached). The motion was seconded by Ms. Lane and passed on a voice vote.  
#7-07-03

**Report from the Chair**

Dr. Flemming thanked the staff for a successful Commencement. He said that he had attended an outstanding and well attended graduation celebration for the Tacoma program. Dr. Flemming said that he had not heard anything from the governor's office regarding new appointments to the board.

**Report from Student Trustee**

Ms. Ayesh said that she had chosen not to attend the graduation celebration in Tacoma, feeling that the money could have been better spent in other areas.

**Report from the President**

President Purce invited Amy Cook to report as the Faculty Representative to the board. Dr. Cook said that she would be serving as chair of the Faculty Agenda Committee for the 2003-2004 academic year.

President Purce asked Kirk Talmadge to report as Staff Representative. Mr. Talmadge said that preparations for collective bargaining were taking place over the summer. Staff at colleges participating in negotiations through the governor's office will be selecting representatives to participate in the negotiations.

President Purce said that Alumni Representative Bonnie Marie was unable to attend. Administrative Assistant John Carmichael relayed a message from Ms. Marie, saying that the Alumni Association was looking forward to final interviews of the Alumni Director candidates, had been pleased with the flower sale at graduation, and was generally satisfied with the Greener Oasis Beer Garden at Super Saturday.

President Purce reported on recent and upcoming events. He said that he had attended Commencement ceremonies at Western Washington University. He joined the retreat for new faculty at Leavenworth. He attended the annual meeting of the Council of Public Liberal Arts Colleges in New Jersey, where he turned over the presidency of the organization to Sam Hines, the Dean of Arts and Sciences at the University of Charleston. President Purce said that he had also welcomed the National Learning Communities Conference to campus and had attended a Science and Math Leadership Symposium organized by the Evergreen Center. With Vice President for College Advancement Frank McGovern and Academic Dean Lee Lyttle, President Purce hosted a visit to campus from a senior executive of Verizon.

President Purce said that he will spend a day-long planning a retreat with the college Vice Presidents to review the past year and begin planning for the next year. He said that he would be visiting some of the new members of the Board of Governors in California. He said that he would be participating in the Thurston County Chamber of Commerce's Education Summit later in the summer. Finally, he said that the Jackie Robinson Scholarship Night with the Seattle Mariners would be held on August 13.


President Purce said that the new Banner Finance and Alumni information systems had become operational on July 1. He said that, in combination with the student system, this milestone marks the culmination of many years of planning, investment and commitment. Vice President for Finance and Administration introduced some of the staff whose work had brought about this success. From Computing and Communications, Ms. Daley introduced Director Anna Kircher, Debbie Johnson, Kelli Flynn, Dale Baird, Ralph Arnett, David Metzler, Randy Rahn, and Partha Chandra. From Business Services, Ms. Daley introduced Director Petra Carver, Donna Zaugg and Laura Bergman. Ms. Daley also recognized the work of Sharon Harrison and her staff working to implement the alumni system. Ms. Johnson noted that much work remains to close out the old information system. She also recognized the work of Tony Alfonso and James Gutholm. Ms. Carver recognized the work of Mr. Alfonso, Randy Cravey, Kathleen Haskett and the rest of the Business Services team. The group received a standing ovation for their work.

#### **Public Comment**

Dr. Flemming invited comments from the public. No comments were made.

#### **Adjournment**

Dr. Flemming adjourned the meeting at 2:02 p.m.

  
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Stanley L.K. Flemming, D.O, M.A., Chair

  
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Marilee K. Roloff, Secretary

Attachments: Addendum to the President's Contract

ADDENDUM TO THE PRESIDENT'S CONTRACT

Pursuant to the Presidential Contract dated March 8, 2000 (and effective July 1, 2000 through June 30, 2003), and the Addenda to the President's Contract dated September 18, 2001 and July 10, 2002 (extending the cessation date to June 30, 2005) between The Evergreen State College Board of Trustees and President Thomas L. Purce, and to paragraph XI (Modification) requiring a written agreement signed by both the President and the Board, the parties hereby agree to amend that contract as follows:

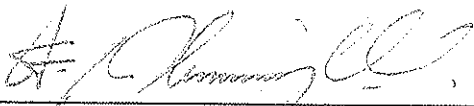
To extend the current contract, which is effective July 1, 2002 through June 30, 2005 for an additional two years, with a new cessation date of June 30, 2007 with the following amendments.

To continue the salary amount of one hundred fifty five thousand five hundred and fifty six dollars (\$155,556) (adopted September 18, 2001);

To change the annuity dollar amount from twenty-five thousand dollars (\$25,000) to thirty thousand dollars (\$30,000).

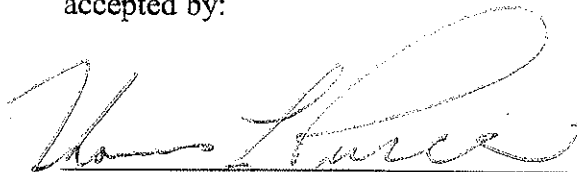
To continue the amendment to the language of the annuity (adopted September 18, 2001) by adding the following language to Section IV, immediately following the first sentence. "It is intended by the Board of Trustees that the President shall have the option each year, at his discretion, of either having the college invest that year's annuity payment on his behalf or accepting a pay-out of that year's annuity on June 30th to invest as he sees fit. The President shall notify the Vice President for Finance and Administration by June 15th of each year of the option the President has chosen.

Adopted in an open and public meeting this 9th day of July 2003.



Chair for and on behalf of the Board of Trustees  
THE EVERGREEN STATE COLLEGE

Terms and conditions of this contract have been read, are understood, and are hereby accepted by:



Thomas L. Purce, President  
THE EVERGREEN STATE COLLEGE