## FACULTY COVENANT

## Society and the Computer

## 1985-86

An agreement on mutual rights, obligations, and responsibilities among the faculty of the "Society and the Computer" coordinated studies program.

- 1. We will come on time to, prepared for, and participate in, all program activities.
- 2. We will hold regular faculty seminars and business meetings.
- We will make all policy decisions by collective agreement, abide by the policy decisions collectively made, and bring to the faculty for collective decision any exceptions to program policy.
- 4. We shall plan and schedule the program content collectively and make alterations only by collective agreement.
- 5. We will discuss with other members of the faculty team our teaching plans, strategies, and methods, but, so long as there is no conflict with adopted program policies, leave each other free to pursue those plans, strategies, and methods in his or her own way, except for budget considerations noted in part 13.
- 6. We will refrain categorically from talking with students about their problems with other faculty involved or in joint consultation with said faculty, and then only after the students themselves have talked about the problems with the faculty member in question.
- 7. We will divide administrative responsibilities on the basis of reciprocity, special ability, conjunctural circumstances, and mutual trust.
- 8. We will meet during the quarter with each student in our seminars to discuss specifically the student's essay writing and generally the student's progress, or lack of, in the program.
- 9. We shall each, at the end of each quarter, prepare written official evaluations of our own seminar students, focusing upon the criteria of the "Expectations and Requirements" document for the program. By the mid-quarter date indicated in the college calendar, Week V, i.e., October 21-25, we shall inform in writing any student whom we consider already in jeopardy of receiving no credit for the quarter. Disputes about the content of faculty evaluations of students shall be handled alone by the faculty and students involved. Student challenges to credit denials may be appealed by the student to the faculty team as a whole and will then be decided collectively by the faculty team as a whole.

- 10. In November, we shall prepare written evaluations of ourselves and the other members of the faculty team, and meet collectively to discuss those evaluations.
- 11. Students shall be expected to submit drafts of their final self evaluation to their faculty seminar leaders by Friday, December 6, and we shall prepare drafts of evaluations of the students for discussion in student evaluation conferences during the evaluation week, December 9-13.
- 12. We agree that the activities of the program are our most important priority as faculty at The Evergreen State College, and that we should avoid over-commitment to other activities on and off campus.
- 13. We shall exercise <u>great prudence</u> in the spending of program funds, including no book store purchases, no bulk Xeroxing over ten copies and no print shop work without authorization from the member of the team responsible for the budget.
- 14. We shall keep at least one regular open office hour per week for students outside the program as well as in the program.

Tom Grissom

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Josie Reed

Mike Davis