

**REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE**

November 8, 2006

Trustees Attending: Deborah Barnett
Jay Carmony
David Lamb
Karen Lane
Marilee Roloff

Absent: Stanley Flemming
Christopher Hedrick
Claudia Kauffman RedMorningStar

Staff Present: Theresa Aragon, Academic Dean
Don Bantz, Provost and Vice President for Academics
John Carmichael, Executive Assistant to the President/Recording Secretary to the Board of Trustees
Laura Coghlan, Director of Institutional Research
Art Costantino, Vice President for Student Affairs
John Hurley, Vice President for Finance and Administration
Tom Mercado, Director of Student Activities
Thomas L. Purce, President
Paul Smith, Director of Facilities
Steve Trotter, Executive Director of Operational Planning and Budget

Others Attending: Colleen Warren, Senior Assistant Attorney General

Trustee David Lamb called the meeting to order at 10:05 a.m. A quorum was established with Trustees Marilee Roloff, Deborah Barnett, Karen Lane and Jay Carmony attending.

Introductions

President Purce introduced Nigel Jett as the new Staff Representative to the Board of Trustees. He also introduced Director of Government Relations Jennifer Wallace. Vice President for Student Affairs Art Costantino introduced Connie Brown, Director of the Upward Bound program. Director of Facilities Paul Smith introduced Azeem Hoosein as the new Assistant Director for Planning and Construction.

Capital Budget Request

Vice President for Finance and Administration John Hurley provided an update on the college's Capital Budget Request for the 2007-2009 biennium. The staff is responding to questions about the college's request from the staff at the Office of Financial Management. The projects most likely to be included in the governor's request are the renovation of the College Activities Building and the expansion of the Longhouse.

Library Renovation, Phase II

Director of Facilities Paul Smith introduced architects John Bennett and Eric Becker from Studio Meg Strazzara. Mr. Smith said that project has many tenant needs to consider. The budget is tight. Construction bids generally are coming in above budget for many projects in the region. Mr. Smith hopes that market conditions will improve by the time the project is bid. Mr. Bennett presented the schematic designs for the renovation of the A-wing of the Daniel J. Evans Library Building. Mr. Becker described plans to meet the "Silver LEED" standard for ecological design on the project. He also reviewed the project scheduled. With the board's approval of the schematic design, the architects will begin design development. The project would be bid in September 2007 and construction would take place from October 2007 through November 2008.

Lab I First Floor Renovation

Mr. Smith introduced Alec Holser and Randall Heeb from Opsis Architecture. Mr. Holser described the process used to identify priorities for the project and presented the resulting design, which will provide two new biology labs, microscopy labs, and specimen rooms. Mr. Hebe displayed a model of the renovated space and the finish materials chosen for the project. The project will go out to bid in January. The board will be asked to approve a construction contract prior to the beginning of work in March 2007, with construction completed in September. Arts and Science Operations Manager Marty Beagle led the Trustees on a tour of the Lab I Building.

Working Lunch

The Trustees joined members of the Foundation Board for lunch and heard a presentation on Evergreen's curriculum.

Enrollment Update

Vice President for Student Affairs Art Costantino said that the board had seen several enrollment projections for Fall 2006. He asked Associate Vice President Steve Hunter to report on the final enrollment figures for the quarter. Mr. Hunter said that headcount dropped by 51 students compared to the previous fall. This decline was less than had been projected due to an improved yield rate on applications. Mr. Hunter said that the college is budgeted for an annual average enrollment of 4,143 FTE for 2006-2007. This is an increase of 105 FTE over the budgeted level for 2005-2006. To meet this target, the college will have to admit more students in Winter quarter than it has in recent years. Mr. Costantino described steps that the staff is taking to develop a strategic enrollment plan.

Summer School and Extended Education

Dean Teresa Aragon reported that summer school in 2006 had fewer students and less revenue than in 2005. She said that some anecdotal reports suggest that the increase in summer tuition reduced demand, but a systematic review remains to be done. She also reported on the first year of Evergreen's new Extended Education program. She said that the first year of the program demonstrated the viability of Extended Education, especially if the college chooses to offer more courses for credit through Extended Education in the future.

Student Government Update

Vice President for Student Affairs Art Costantino thanked Director of Student Activities Tom Mercado and Assistant Director Andrew Corn for their work with the new student government. Geoduck Representative Victor Sanders described the Geoduck Union's work to date to develop relationships with its members, with students and with the administration. The group adopted a mission statement, bylaws and a logo. Ms. Roloff invited the representatives to introduce themselves: Anthony Sison, Ben Canyon Gass, Bennett Hart, Brooke McLane-Higginson, Carolyn Commer, David Faber, Kenyon Foxworthy, Matt Kreiling, Sam Green, Serenity Wise, Stephen Engle, and Victor Sanders.

Meeting Schedule

Motion Ms. Barnett made a motion to adopt the proposed meeting schedule (attached) for 2007.
#11-01-06 The motion was seconded and passed on a voice vote.

Adoption of Minutes

Motion Ms. Lane made a motion to adopt the minutes of the September and October meetings
#11-02-06 as presented. The motion was seconded and passed on a voice vote.

Approval of Schematic Design for Phase 2 of the Library Renovation

Motion Ms. Barnett made a motion to approve the schematic design of the Phase II renovation of the Daniel J. Evans Library Building. The motion was seconded and passed on a voice vote.
#11-03-06

Approval of Schematic Design for Renovation of the first floor of the Lab I Building

Motion Ms. Lane made a motion to approve the schematic design of the renovation of the first floor of the Lab I Building. The motion was seconded and passed on a voice vote.
#11-04-06

Strategic Plan Update

Provost Don Bantz said that staff are done updating the Strategic Plan. In the process the staff has developed a set of dashboard indicators to use in monitoring progress on the plan. Since the board last saw the plan, the staff has sought input from members of the external community and incorporated their feedback. President Purce thanked Dr. Bantz for his leadership in the process. The board will be asked to approve the plan in January.

National Survey of Student Engagement

Provost Don Bantz was joined by Laura Coghlan, Director of Institutional Research, who presented the 2006 National Survey of Student Engagement (NSSE). This year's administration of the survey included some significant changes. The survey was primarily web-based this year. The national comparison group used by NSSE this year followed the new Carnegie classifications, which placed Evergreen in the "Master's Small" peer group instead of the old "Baccalaureate-Liberal Arts" group. She said that overall the college is pleased with its performance on the NSSE measures, several of which have been accepted by the Higher Education Coordinating Board as measures of institutional quality for Evergreen. Ms. Coghlan provided a close look at the five primary categories of measurement in the NSSE survey: Level of Academic Challenge, Active and Collaborative Learning, Student-Faculty Interaction, Enriching Educational Experiences, and Supportive Campus Environment.

Retention

Ms. Coghlan also reported on fall-to-fall retention of students, adjusted for graduation. The overall retention rate for Fall 2006 was 78 percent, a decline of 1 percent from the previous year. The slight decline was noted in almost all categories of student. Students of color continue to be retained at a slightly higher rate than Caucasian/not indicated students. The retention rate by class standing varied from 67 percent for freshmen to 87 percent for seniors. Retention in the Tacoma program was 87 percent. In the Reservation-Based program, retention was 74 percent.

Ms. Coghlan said that the college conducted a survey of freshmen last year. Staff will examine that survey data to look for a better understanding of retention issues. Vice President for Student Affairs Art Costantino said that the First Year Experience DTF will make recommendations intended to improve retention of freshmen.

Adoption of Minutes

Motion Ms. Roloff made a motion to adopt the minutes of the July meeting as presented. The motion was seconded and passed on a voice vote.
#9-02-06

Report from the Student Trustee

Jay Carmony reported as the student Trustee. He said that he had visited the Tacoma program to meet students there and spoke briefly at their weekly Lyceum. He also has participated in some meetings of

the student government. He reported that he continues to hear occasional concerns from students about the vote on the CAB renovation and the transparency of the Foundation.

President's Report

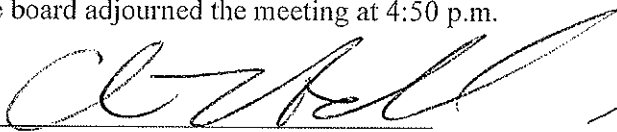
President Purce invited Artee Young to report as Faculty Representative to the Board of Trustees. Dr. Young said that the faculty had voted to unionize and bargain collectively through the United Faculty of Evergreen. Turnout in the election was 82%, and the union passed by a margin of 55%. The faculty also held its annual retreat and discussed the curriculum. A group of faculty also focused intensively on sustainability in the curriculum.

President Purce invited Nigel Jett to report as Staff Representative to the Board of Trustees. He reported two concerns that he was asked to share by members of the staff: concerns about level of salary and concerns about the quality of student being admitted to Evergreen. Vice President for Student Affairs Art Costantino said that Evergreen's students continue to compare very favorably to the average student at other institutions on measures such as verbal SAT scores.

President Purce provided an overview of his schedule over the previous two months and described his planned activities over the next few weeks.

Adjournment

The board adjourned the meeting at 4:50 p.m.



Christopher Hedrick, Chair



Marilee K. Roloff, Secretary

Attachments: Meeting schedule

EVERGREEN

BOARD OF TRUSTEES Meeting Schedule 2007

Date	Time (tentative)	Event	Notes
Jan. 10	9:00 – 3:00	Meeting: Work session/Action items	
<i>Feb. 20</i>		<i>Legislative Higher Ed. Day</i>	<i>Tuesday</i>
Mar. 13	10:00 – 5:00	Meeting: Work session	Reunion dinner follows
Mar. 14	9:00 – 3:00	Meeting: Action items	
May 8	10:00 – 5:00	Meeting: Work session	
May 9	9:00 – 3:00	Meeting: Action items	
June 14	9:00 – 5:00	Meeting: Action items	Thursday meeting
June 15	1:00 – 4:00	Commencement	Friday ceremony
July 11	9:00 – 5:00	Meeting: Work Session/Action items	Evaluation of president
Sept. 17	10:30 - 5:00	Convocation/Work Session	Monday ceremony/meeting
Sept. 18	9:00 – 3:00	Action Items	Tuesday meeting
<i>Oct. 10</i>	<i>9:30 – 5:00</i>	<i>Planning Retreat</i>	
Nov. 14	9:00 – 5:00	Meeting: Work session/Action items	Recognition dinner follows

General rule:

Meetings are held in odd numbered months, on the second Wednesday of the month, with Work Sessions on the Tuesday before.

Additions/Exceptions in 2007:

January, July & November: no Tuesday Work Session

June: moved to coincide with Commencement

September: meeting moved to coincide with Convocation

Adopted on November 8, 2006