

**REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE EVERGREEN STATE COLLEGE**

JUNE 11, 1998

**Daniel J. Evans Library, Room 3112
Olympia, Washington 98505**

Trustees Attending:

Bill Frank, Jr.
Dwight Imanaka
David E. Lamb
Christina A. Meserve

Absent: Stanley L. K. Flemming
Marilee K. Roloff
Carol Vipperman

Representative to Board:

Alumna Jane Fisher
Student Nick Mitchell

Staff Present:

Rino Balatbat, Campus Architect-Planner
Art Costantino, Vice President for Student Affairs
John Cushing, Academic Dean
Shannon Ellis, Dean of Student and Academic Support Services
Betty Ruth Estes, Member of the Faculty
Ruta Fanning, Vice President for Finance and Administration
Paul Gallegos, Assistant to the President for Equal Opportunity
Lee Hoemann, Executive Associate to the President
Bud Johansen, Member of the Faculty
Jane Jervis, President
Earle McNeil, Member of the Faculty
Nancy McKinney, Special Assistant to VP for Finance and Administration
John Marvin, Member of the Faculty
Kim Merriman, Assistant to the President for Governmental Relations
Denise Robertson, S&A Office
Rita Sevcik, Administrative Assistant to the President/Recording Secretary to
Board of Trustees
Charles Teske, Member of the Faculty
Steve Trotter, Budget Director
Mike Wark, Director of College Relations
Bill Zaugg, Administrative Assistant for Budget

Others Attending:

Ruth Brownstein, S&A Coordinator for 1998-99
Roger Dean, Intercity Transit
Howard Fisher, Assistant Attorney General
Radha Sosienski, S&A Coordinator for 1997-98

Call to Order/Introductions/Acceptance of Agenda

Acting as Chair, Vice Chair Meserve convened the meeting at approximately 9:00 AM and announced a quorum. Trustees accepted the agenda as distributed. President Jervis noted that Howard Fisher was representing Assistant Attorney General Jan Frickelton, who was unable to attend.

APPROVAL OF EMERITUS STATUS FOR RETIRING FACULTY MEMBERS - Action

Provost Barbara Smith introduced the faculty members nominated for Emeritus Status, indicating unanimous faculty endorsement of the six candidates. Each of these faculty members meets the criteria for emeritus status (retiring in good standing, age fifty-five or over, having given at least ten years of full-time service as members of the faculty). Those faculty slated to receive emeritus status were honored at a reception immediately preceding this meeting.

Motion Ms. Meserve read and moved approval of Resolution No. 98-03, "Resolution
6-1-98 of the Board of Trustees *Conferring Emeritus Status upon Betty Ruth Estes*.
Seconded by Mr. Frank and passed unanimously.

Motion Mr. Lamb read and moved approval of Resolution No. 98-04, "Resolution
6-2-98 of the Board of Trustees *Conferring Emeritus Status upon BUD JOHANSEN*.
Seconded by Mr. Imanaka and passed unanimously.

Motion Mr. Imanaka read and moved approval of Resolution No. 98-05, "Resolution
6-3-98 of the Board of Trustees *Conferring Emeritus Status upon EARLE MCNEIL*.
Seconded by Mr. Lamb and passed unanimously.

Motion Mr. Frank read and moved approval of Resolution No. 98-06, "Resolution
6-4-98 of the Board of Trustees *Conferring Emeritus Status upon JOHN MARVIN*.
Seconded by Mr. Imanaka and passed unanimously.

Motion Mr. Lamb read and moved approval of Resolution No. 98-07, "Resolution
6-5-98 of the Board of Trustees *Conferring Emeritus Status upon ARTHUR MULKA*.
Seconded by Mr. Imanaka and passed unanimously.

Motion Ms. Meserve read and moved approval of Resolution No. 98-08, "Resolution
6-6-98 of the Board of Trustees *Conferring Emeritus Status upon CHARLES B. TESKE*.
Seconded by Mr. Lamb and passed unanimously.

APPROVAL OF MINUTES - Action

Motion Mr. Imanaka moved approval of the minutes of the May 13, 1998 meeting as
6-7-98 distributed. Seconded by Mr. Frank and passed.

Annual Report: Student Activities/Student Life

The Vice President for Student Affairs introduced the outgoing and incoming Chairs of the Services and Activities Board (students Radha Soseinski and Ruth Brownstein) and staff member Denise Robertson, who reviewed some of the one-time activities supported by the S&A fee allocation board and mentioned highlights of the year: a one-year pilot bus pass program; reserve account for the child care facilities; the men's and women's basketball program; and relocation of the community gardens. During the year, student activities staff worked on behalf of the Washington Student Lobby and on the student trustee selection process. For the fourth

year, the proposed S&A budget provided an allocation to a special initiative fund. This year's allocation of approximately \$32,000 provided a wide variety of diverse student events. The S&A Board made allocations to 42 groups, 9 of which received first-time funding or funding after a period of inactivity.

Dr. Costantino alerted Trustees that they may be asked to approve a special fee next spring to support continuation of the bus pass program. Before a recommendation is made, students will evaluate the usage, costs, and benefits.

APPROVAL OF S&A BUDGET - Action

Dr. Costantino informed Trustees of the process leading to this recommendation, indicating that Washington State statute requires Board approval of expenditure plans for services and activities fees. The expenditure plan is developed by the S&A Board and reviewed by the Vice President's office.

Motion Mr. Lamb moved approval of the 1998-99 Services and Activities Tier II budget
6-8-98 totaling \$406,538 and supplements to Tier I totaling \$27,614, for a total of \$434,152. Seconded by Mr. Imanaka and passed.

APPROVAL OF OPERATING & CAPITAL BUDGET LEGISLATIVE REQUESTS FOR 1999-2001 AND TEN-YEAR PLAN - Action

Vice President Fanning reviewed the changes made in the recommendation, pursuant to Trustee review of the preliminary budget discussions in May: (1) in the operating budget, an increase in the student research initiative (from \$210,000 to \$245,000); and (2) in the 1999-01 capital budget the amounts for the design phase of Seminar II are slightly lower but in the ten-year proposal (the construction phase of the project), the amounts are higher because of parking space requirements and improvements to the central utility plant.

Motion Mr. Imanaka moved approval of the 1999-01 operating budget request priorities
6-9-98 totaling \$4,663,000, the 1999-01 capital budget request priorities totaling \$15,700,528, and the 10-year capital plan as outlined below and reflected in the attached planning documents.

	Estimated Amount
I. OPERATING BUDGET PRIORITIES	
▪ Tacoma Lease	\$ 642,000
▪ Access Through Enrollment Growth	1,500,000
▪ Center for Northwest Native American Studies	667,000
▪ Interactive Learning Technologies	670,000
▪ Center for Community Studies and Service Learning	477,000
▪ Student Research Initiative	245,000
▪ <u>Plant Operations and Maintenance</u>	<u>462,000</u>
TOTAL ESTIMATED OPERATING BUDGET REQUEST	\$ 4,663,000

Motion 6-9-98 continued on next page

II. CAPITAL BUDGET PRIORITIES

A.	Minor Works: Preservation	
▪	Life Safety/Code Compliance	\$ 2,274,114
▪	Preservation Projects	3,204,963
▪	Small Preservation Repairs and Improvements	150,000
▪	<u>Emergency Repairs</u>	<u>560,000</u>
	Sub-Total Minor Works: Preservation	\$ 6,189,077
B.	Minor Works: Program	
▪	Lab II 1 st Floor Remodel	\$ 1,611,719
▪	Daniel J. Evans Bldg. – Enrollment Svs. Remodel	2,456,768
▪	Comm. Bldg. 2 nd Floor Remodel	780,217
▪	Seminar 1 – 2 nd Floor Remodel	280,047
▪	<u>Small Program Repairs and Improvements</u>	<u>400,000</u>
	Sub-Total Minor Works: Program	\$ 5,528,751
C.	Major Program Projects	
▪	Seminar II Building Design Phase	\$ 3,432,700
▪	Daniel J. Evans Bldg. – Technology Center Predesign	250,000
▪	<u>Daniel J. Evans Bldg. – Programming/Modernization Predesign</u>	<u>300,000</u>
	Sub-Total Major Program Projects	\$ 3,982,700
	TOTAL ESTIMATED CAPITAL BUDGET REQUEST	\$ 15,700,528

Seconded by Mr. Lamb and passed.

BID AWARD FOR LECTURE HALL RENOVATION PROJECT - Postponement

Ms. Fanning informed the Board that the one bid received for the Lecture Hall Renovation project was over budget. The scope of the project will be reviewed and the college will rebid the project with a new projected completion date of January 1999 (instead of September 1998).

APPROVAL OF CONSTRUCTION BID AWARD FOR SCIENCE LAB REMODELS, LAB I – Action

Vice President Fanning reported that, as allowed by state public works contracting law, the college successfully negotiated a 5% bid reduction with the low bidder through minor reductions in the scope of work. This project creates two large science/biology laboratory spaces that will accommodate classes of up to 50 students each, by combining various small labs and prep rooms.

Motion Mr. Imanaka moved approval of the construction low bid award for the
6-10-98 Lab I Building Science/Biology Lab and Office Remodel project to Porter Brothers Construction, Inc. for \$399,000, which does not include Washington State Sales Tax. Seconded by Mr. Lamb and passed.

APPROVAL OF FIRE PROTECTION CONTRACT – Action

Vice President Fanning explained that the current ten-year agreement providing fire protection and emergency medical services to the college expires on June 30. The proposed new agreement will be for a two-year period of time, and will expand McLane's involvement in the college's

disaster preparedness program and provide mechanisms to improve communication and coordination between the college and the fire district.

Motion Mr. Lamb moved authorization of the attached Fire Protection and Emergency
6-11-98 Medical Services Agreement between The Evergreen State College and Thurston
County Fire Protection District No. 9 (McLane Fire District), for the period July
1, 1998 through June 30, 2000. Seconded by Mr. Frank and passed.

ELECTION OF BOARD OFFICERS – Action

As the Chair of the nominating committee, Acting Chair Meserve presented the proposed slate of officers, with terms effective July 1, 1998 (through June 30, 1999).

Motion Mr. Imanaka moved approval of the following slate of officers:
6-12-98

CHAIR	David Lamb
VICE CHAIR	Billy Frank
SECRETARY	Stanley Flemming

Seconded by Mr. Frank and passed.

OTHER BUSINESS, REPORTS AND ANNOUNCEMENTS

CHAIR'S REPORT

Appointment of RETREAT Subcommittee

Acting Chair Meserve appointed a three-member Board Committee to plan the August retreat: *David Lamb, Marilee Roloff* and *Chris Meserve*. This committee will work with Jackie Ostrom, who will be facilitating the retreat.

PRESIDENT'S REPORT

President Jervis apprised Trustees of (1) career enhancing moves for Shannon Ellis, Dean of Student and Academic Support Services since 1990, who has accepted a vice presidency at the University of Nevada in Reno; and for staff representative to the Board, Ann-Marie Sweeten, who has accepted a position with the State Patrol, and (2) rumors of a potential budget cut for the coming year as part of the OFM budget process. She mentioned that the cost of the Washington State Public Policy Institute lease will be less than the \$50,000 limit in the Board delegation; therefore, the Board will not be asked to approve this off-campus relocation.

The President also reported that Evergreen, along with the other regional institutions, received \$25,000 matching money for a graduate fellowship (funded by the education savings account for distinguished professorships and graduate fellowships matching fund). Additional funds will become available from this perpetual endowment in November. She reported on meetings of the

2020 Commission, the Council of Presidents, and with new Higher Education Coordinating Board members.

Alumna Representative **Jane Fisher** reported on Super Saturday plans, a recent alumni gathering in Palo Alto and an upcoming gathering in Portland, a dinner sail in July, and a Tacoma Art Museum tour and gathering in October. Student Representative **Nick Mitchell** provided an update of the student Trustee selection process. He will be graduating on August 14 and expressed his disappointment not to be able to work with the as-yet unnamed student trustee.

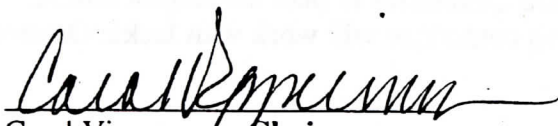
Report on Affirmative Action Plan

The President reminded Trustees of their inability, in their capacity as Board members, to advocate for or against or take action on initiatives before the people. Assistant to the President for Equal Opportunity, Paul Gallegos, presented the College's 1997-2000 affirmative action plan, discussed program activities and reviewed turnover of personnel. He highlighted the College's progress in hiring women and people of color and drew attention to and discussed in detail the affected group representation by job group and EEO category. Mr. Gallegos discussed the College's attention to recruitment and hiring and efforts to maintain diversity as staff retire (64 of the 600 staff have 25 or more years of service; 48 of the 64 are faculty) and leave the college.

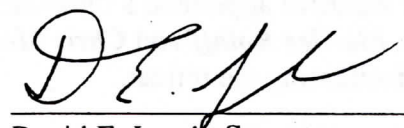
DATE OF NEXT MEETING, RETREAT DATE, AND ADJOURNMENT

The date of the next meeting was confirmed for Wednesday, August 12, with a retreat on Thursday, August 13.

The meeting adjourned at 3:30 PM.



Carol Viperman, **Chair**



David E. Lamb, **Secretary**

Attachments – Emeritus resolutions (6)
Capital 10-Year plan
Fire Protection and Emergency Medical Services Agreement

RMS