

A WORKING AGREEMENT FOR FACULTY AND STUDENTS  
IN THE COORDINATED STUDIES IN COMMUNICATION AND INTELLIGENCE

The purpose of this program is to study images in relation to communication theory and to specific fields in the arts and sciences. Advanced techniques in film animation, motion picture and still photography will be emphasized and developed as creative skills. The nature and function of mass communications will be examined from a sociological perspective. Television both as an artistic form and as an effective medium for disseminating images will be explored extensively. An emphasis will be placed on creative uses of TV, minimizing the stereotyped concepts of production and use.

Projects should be open to the creative use of audio-graphic systems focusing the students attention on a critical aspect of his studies at Evergreen. Emphasis will be placed on the planning, management, production, editing and the presentation of projects. The task areas are short dramatic films, documentaries, and educational materials suitable for release through the broadcast media or public presentations, critical or historical investigations.

The development of a learning community in which everyone works together, speaks well and listens thoughtfully is paramount to the program. The doing of important things together and the sharing of ideas will develop a sense of community and insight into the kind of knowledge which is of most worth and which enhances the mutuality of human beings. Membership in our ethical community speaks to an accepted commitment and the development of members who feel a responsibility for the community that extends beyond personal interest, taste and idiosyncrasies. It is to the rediscovery of this knowledge and mastery of balanced group life that the constitution of this learning community and its designated seminars is directed.

Thus the obligations of the faculty, seminar groups, coordinator and students within the community are defined in the following articles:

Article No.

- I. Student Obligations
- II. Faculty Obligations
- III. Seminar Obligations
- IV. Coordinators Obligations
- V. Continuity Acceptance
- VI. Evaluation
- VII. Disputes
- VIII. Advising
- IX. Changes
- X. Rights of the College

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Article I. Student Oblibations

- A. To read materials on reading list.
- B. Attend and participate in seminars
- C. Attend and participate in film sessions
- D. Participate in specific seminar-designated functions.
- E. Develop projects
- F. Participate in evaluation procedures
  - 1. Of self
  - 2. Of other students in the Coordinated tudy
  - 3. Of faculty
  - 4. Of program

- G. Accept production team assignments
- H. Maintain a portfolio

Article II. Faculty Obligations

- A. To read materials on reading list
- B. Attend and participate in seminars
- C. Attend and participate in film sessions
- D. Participate in seminar-designated functions
- E. Develop new program ideas that may grow out of existing program. Finalize instructional packages.
- F. Participate in evaluation procedures
  - 1. Of self
  - 2. Of students
  - 3. Of faculty group
  - 4. Of program
- G. Coordinate internships
- H. Accept delegation of coordinators responsibilities such as those identified as Article IV, No. B,D, etc.

Article III. Seminar Obligations

- A. Faculty
  - 1. To improve teaching
  - 2. Discuss books
  - 3. Monitor building of faculty portfolios
  - 4. Address bookkeeping and governance problems, including program changes (within defined time limits).

B. Student.

1. Follow weekly format as described in the catalog.
2. Add extra books, seminars, shooting assignments or social activities.
3. Suggest changes, additions, deletions, substitutions.
4. Remain intact as a group for quarter-long periods.

Article IV. The Coordinators obligations.

- A. Same as articles II, A-G.
- B. Participate in program proposal development and writing of catalog copy.
- C. Serve as liaison to Deans.
- D. Develop, supervise and assume responsibility for program budget.
- E. Mediate disputes.

Article V. Disputes

- A. When a consensus cannot be reached within a student seminar after a reasonable effort has been made, the member will vote. All agreed to abide by the will of the majority. If the dispute is yet unsolved the contending parties will take the case to the coordinator for resolution. In unusual circumstances the coordinator may elect to take the case to the Dean. All parties will agree to abide by the Dean's final resolution.
- B. Within the faculty seminar if a consensus cannot be reached, the matter will be taken to the Dean. All parties will agree to abide by the Dean's decision.

Article VI. Continuity Acceptance

- A. The task area for the coordinated study is the production, evaluation and possible dissemination of images through the broadcast media. Thus no one should produce on film or tape or write anything he or she would not write or act out in everyday life. Self regulation is assumed.
- B. A continuity acceptance committee consisting of one student and a faculty representative from each seminar will be assembled when necessary to deal with problems related to the suitability of material for release through the media.
- C. Provisions of the NAB Television and Radio code will be the criteria by which all productions are judged to guard against possible injury.
- D. Disputes concerning continuity acceptance will be handled as described in Article V-A.

Article VII. Evaluation

- A. Evaluation of written materials, film and TV tapes will be conducted weekly as described in the weekly schedule.
- B. Specific evaluation of productions will be made by the continuity acceptance committee on the recommendation of a faculty advisor.
  - 1. Failure to attend the evaluation sessions will constitute a nonfulfillment of the portfolio obligation. Adherence to published shooting ratios is a part of the evaluation scheme.
  - 2. Failure to submit an up-dated portfolio at the end of the quarter will constitute a "no credit" situation.

- C. Student portfolios should be periodically updated and evaluated on the students initiative.
- D. Program evaluation will be based on:
  - 1. Accumulated reading-seminar papers, work-study journals and self-study portfolios by student and faculty.
  - 2. Periodic written evaluation of the program by the students.
  - 3. Periodic written evaluation of the program by the community.
  - 4. Feedback from internship supervisors.
  - 5. Case histories by the faculty of the emergence and resolution of particular teaching and counseling problems.
  - 6. Video tapes of student and faculty seminars.

Article VIII. Advising.

- A. A student may choose an advisor and seminar group at the beginning of the program. The advisor student relationship should remain fixed throughout the program unless there are disputes.

Article IX. Changes in the program.

- A. Members of the individual seminars are not free to delite fail to meet or substitute any of the scheduled materials or assignments. Changes must be agreed upon by the faculty team and adopted by all members of the program. Minor program

changes, those which do not alter what is in the catalog or do not involve the budget can be made by the faculty team. Other changes must be approved by the Dean.

- B. In the event that consensus cannot be reached on a proposed change, the original contract is binding.
- C. The program is designed around the students selecting a particular seminar group unless this presents a problem in obtaining a balance. Seminars should be re-constituted each quarter. Students should not plan on changing membership once a seminar is constituted.

Article X. Rights of the College.

- A. The college reserves certain rights concerning original  
on TV tapes  
film footage produced within the program. These are  
specified in a separate document titled: All parties  
agree to the college's rights.