



Regular Meeting of the Board of Trustees

March 8, 2024

Trustees Attending: Karen Fraser
Kris Peters
Pam MacEwan
Miguel Pérez-Gibson
Onya Robertson

Remote: Allyson Brooks
Fred Goldberg
Ed Zuckerman

Staff Present: Abby Kelso, Vice President for Advancement
Jadon Berry, Executive Associate to the Executive Vice President
John Carmichael, President
Dexter Gordon, Executive Vice President
Farra Hayes, Associate Vice President for Marketing and Communications
Holly Joseph, Dean of Students
Sandra Kaiser, Director for Government Relations
David Kohler, Chief Financial Officer
David McAvity, Provost
William Ward, Chief Administrative Officer
John Reed, Chief Enrollment Officer
Trevor Speller, Vice Provost for Academic Operations
Lisa Dawn-Fisher, Director of Financial Planning
Keith Stafford, Assistant Director for Evergreen Tacoma
Shawn Harris, Early Childhood Ed Student Services Recruitment Coordinator
Anna Johnson, Administrative Assistant to President and Executive VP
Andrew Beattie, Executive Associate to the President and Secretary to the Board of Trustees

Others Present: Sharon English, Assistant Attorney General
Helena Farrell Paulsen, Staff Representative to the Board of Trustees
Carolyn Prouty, Faculty Representative to the Board of Trustees
Sharon Cronin, Faculty

This meeting took place in the Sankofa Room at Evergreen Tacoma with some panelists participating remotely.

Chair Fraser called the meeting to order at 10:04 a.m. and Secretary Zuckerman confirmed a quorum.

Welcome from Evergreen Tacoma

Dr. Keith Stafford welcomed Trustees, staff, and visitors to Evergreen's Tacoma campus. Dr. Sharon Cronin provided some updates from Tacoma and noted that increasing enrollment has resulted from interest in Early Childhood Education and Hydroponics programs.

Chair's opening remarks

Chair Fraser acknowledged the many ways students and community are finding opportunities to acknowledge the life and loss of student Jonathan Rodriguez, including a poem from the Cooper Point Journal. She acknowledged Founder's Day event in Tacoma and significant impacts of Dr. Maxine Mimms, founding faculty of Evergreen Tacoma. Chair Fraser also acknowledged former Evergreen Trustee Billy Frank Jr. who is receiving local and national recognition for his commitment to justice.

Chair Fraser announced an additional executive session would be added immediately following the campaign update.

Executive Leadership report

President Carmichael and Executive Vice President Gordon shared updates on the status of the investigation, communication, and action steps in response to the tragedy on December 11, 2023 which resulted in the death of student, Jonathan Rodriguez, and injury to other students and staff.

They also spoke to a memorable Founder's Day experience and shared the current accreditation process and schedule and the timeline associated with strategic plan.

Public comment

Chair Fraser called for public comment. Executive Associate the President and Secretary to the Board of Trustees Beattie announced that there was no-one registered for public comment for the meeting.

Student Trustee report

Student Trustee Onya Robertson offered a sincere welcome to all Trustees and staff to Tacoma. Trustee Roberson then offered a verbal report and shared about her participation in events and workshops during Black History Month and connections with fellow students.

Representative reports

Faculty Representative Prouty was welcomed by Chair Fraser to her first meeting as a community representative. Representative Prouty provided an initial verbal report where she acknowledged International Women's Day and shared curricular areas that have been identified for most likely sources for enrollment growth. She also spoke to efforts and encouraged support for rebuilding of performance arts programs at Evergreen. Finally, Representative Prouty spoke to the efforts underway to support DACA students.

Staff Representative Paulsen joined via Zoom and provided her report. Representative Paulsen thanked Financial Aid staff for continuing to find ways to address current and prospective student financial needs amidst changing and uncertain FAFSA schedules. She also acknowledged the anniversary of the Boldt decision being recognized at the Carving Studio on Evergreen's Olympia campus on March 11.

There was no Geoduck Student Union report.

Approval of meeting minutes

Action item: motion to approve meeting minutes of January 29, 2024

Motion 2024-04 Trustee Zuckerman moved to approve meeting minutes of January 29, 2024. Motion was seconded by Trustee MacEwan and passed on a voice vote.

Legislative Update

Director of Government Relations Sandy Kaiser provided a final legislative report for the year, highlighting accomplishments for Evergreen and items related to higher ed that remain of high interest to legislators.

Student Achievement and Success Committee

Trustee Pérez-Gibson and Provost McAvity introduced Executive Vice President Dexter Gordon and Executive Associate to the Executive Vice President Jadon Berry, who provided updates on the strategic planning timeline, sub-teams, and work that relates directly to student achievement and success.

Social Contract Briefing

Dean of the Library Greg Mullins gave a brief overview of the history of Evergreen’s Social Contract, referenced the WAC currently associated, and shared some ways in which it applies today in classrooms and student life.

Student Presentation

Evergreen Tacoma students Matsuei Martin, Corey Brass, Christine Young, and Arias Wilson offered details on their academic endeavors and the ways in which they individually value their unique Evergreen experiences. Students were introduced by Keith Stafford and Early Childhood Ed Student Services Recruitment Coordinator Shawn Harris.

Chair Fraser announced a break for lunch at 12:20 p.m. Meeting resumed at 1:25 p.m.

Open Public Meetings Act combined exempt and executive session

Chair Fraser announced a combined executive and exempt session to discuss bargaining.

Open meeting resumed at 2:20 p.m.

Action from exempt/executive session

Action item: motion to approve the management team for Classified Employees Bargaining group:

- *Laurel R. Uznanski, Assoc. VP, Human Resource Services (Chief Negotiator)*
- *Ahniwa Ferrari, Associate Dean for Library Operations*
- *Brant Eddy, Purchasing and Contracts Manager*

Motion 2024-05 Trustee MacEwan moved to approve the management team for Classified Employees bargaining group. Motion was seconded by Trustee Pérez-Gibson and passed on a voice vote.

Action item: motion to approve management team for Uniformed Personnel bargaining group:

- Rod Younker, Summit Law Group (Chief Negotiator)
- David Brunckhurst, Director of Police Services
- Laurel R. Uznanski, Assoc. VP for Human Resource Services

Motion 2024-06 Trustee Zuckerman moved to approve the management team for Uniformed Personnel bargaining group. Motion was seconded by Trustee Pérez-Gibson and passed on a voice vote.

Finance and Budget Committee

Trustee Fred Goldberg was joined by Chief Financial Officer Dave Kohler and Director of Financial Planning Lisa Dawn-Fisher who shared a model for assessing and predicting financial health for areas of the college with a dashboard indicator model.

Enrollment update

Chief Enrollment Officer John Reed shared current enrollment counts for Winter term, early numbers for Spring term, and an update on the changing FAFSA process and the impacts to all institutions of higher education.

Seminar I building remodel

Chief Administrative Officer William Ward provided a brief overview on the history of discussion and action related to the remodel of Seminar I building. He then requested board action to delegate authority for renovation work to proceed.

Task	Budget
A/E & Professional Service Fees	\$947,135.00
Construction Costs including tax	\$21,992,253.00
Equipment/Furnishings including tax	\$1,000,000.00
Artwork Allowance	\$160,838.00
Project Management and other costs	\$1,160,035.00
Project Contingency	\$226,738.21
TOTAL	\$ 25,487,000.00

<u>Action</u>	<u>Estimated Completion Date</u>
Board approval of schematic design	June 2018
Board approval of design	November 2022
Design development	December 2022
Construction documents	July 2023
Invitation for bids	January 2024
Bid opening	February 2024
Board approval of award of contract	March 2024
Substantial completion	July 2025
Construction complete	October 2025

Action item: motion to approve delegation of authority for the renovation of Seminar I building

Motion Trustee Goldberg moved to approve delegation of authority for the renovation of Seminar I building. Motion was seconded by Trustee MacEwan and passed on a voice vote.

2024-07

Campaign update

Vice President for Advancement Abby Kelso and director of Strategic Engagement, Correan Barker provided updates on the Forever Green fundraising campaign and reminded the Board of the Art of Giving event Thursday, May 2 in Tacoma.

Vice President Kelso shared that \$55 million goal has been reached and the work continues. Staff aim to increase the number of donors and continue building a strong donor network.

Chair Fraser announced an executive session at 3:05 p.m.

Chair Fraser adjourned the meeting at 3:45 p.m.



Karen Fraser, Chair



Ed Zuckerman, Secretary