

RIGHT AND WRONGS

Winter Quarter 2002

PROGRAM COVENANT: EXPECTATIONS OF STUDENTS AND FACULTY

Faculty in this program expect each student to:

1. Come to all classes and program activities on time and participate in an intelligent and respectful manner. If you need to miss a class, explain our absence to your faculty seminar leader ahead of time. If you miss any lectures, seminars or workshops, you are in danger of losing credit. For any missed sessions, you must ask your faculty if you may make up the work. If you have an emergency your absence will be excused, but you need to document the emergency and make up the work.

NOTE WELL: Any unexcused absence from or lateness to workshop, even if there is only one, will result in the instructor's counting you as absent from all workshops.

2. Prepare thoroughly for each class and be ready at the start of the class for the discussion for that day. Be prepared to discuss the reading in specific detail.
3. Make extensive and ongoing use of any resources available on the reserve shelves in the Library.
4. Own your own copy of the required edition of each required reading. No library or shared copies.
5. Prepare all written assignments, including seminar assignments, carefully and submit them on time to the faculty. If a written assignment is late, your faculty will not read it, and you will lose credit. NOTE WELL: Your two major papers will *under no circumstances* be accepted late.
6. Work collaboratively and carry your full share in assigned group work and submit your own work for individual assignments. (Copying and plagiarizing will result in loss of credit.)
7. Submit an evaluation of your faculty to him or to the Program Secretary (Vicky Arrington, in the Comm Building) before the beginning of your final evaluation conference.
8. Participate in a scheduled evaluation conference at the end of the quarter.
9. The instructor would prefer the seminar to be a "like"-free zone.
10. Seminar readings must be brought to seminar, and be visible.
11. Re-read this Covenant several times over the course of the quarter.

NOTE THAT THE PUNCTUALITY REQUIREMENT IS ESPECIALLY STRINGENT. THE INSTRUCTOR MAKES NO DISTINCTION BETWEEN TARDINESS AND ABSENCE; I.E., IF YOU ARE LATE, YOU ARE ABSENT.

Conflicts: If you have a conflict about academic matters with your faculty, you should discuss the issue(s) with him. If that discussion does not resolve the conflict, you may bring the matter to the program's Academic Dean, Nancy Taylor.

Credit policy: All credit decisions will be made by the faculty. Failure to attend a class, coming late to a class, submitting a written assignment that shows little work or reflection, submitting an assignment late or not at all, failure to work collaboratively in group efforts – each of these things, among others, will certainly result in credit loss.

On the other hand, if you meet all the expectations listed above and the quality of your work meets a satisfactory standard as judged by the faculty, you are assured 16 credits for the quarter.

Students can expect faculty to:

1. Come to classes on time and prepared.
2. Deliver lectures and guide seminars.
3. Return required papers that will be returned at all (that have been submitted on time) in a reasonable period of time – please remember that most of your writing to be submitted at the start of each seminar *will not be returned, although everything will be read.*
4. Provide students a written warning if they are in danger of losing credit at midterm.
5. Provide each student in his/her seminar a written evaluation of the student's work for the quarter in a reasonable period of time after the quarter ends.
6. Be available to meet with students who want to discuss program matters.
7. Adhere to all college policies.

I am in full accord with the terms of this covenant.

PLEASE NOTE: *All student requirements above must be satisfied if you are to receive full credit.*

Be advised that a significant number of students lose credit each quarter because of failure to attend to the *details* of this agreement. If you do not re-read this covenant several times during the course of this quarter, you will almost certainly find yourself in a major jam at the end of the quarter.

Faculty

Student (signature)

Date

Student (print name)