

FACULTY COVENANT
Global Citizenship, Community Collaborations
1993-1994

Topics to be covered.

1. GENERAL GOAL OF THE PROGRAM

A. What are the things that all students will be expected to understand?

All students will be expected to understand how to translate their formal learning into personal action, professional achievement, community involvement and significant human relationships. Students will be expected to listen, discuss, and attend all seminars, and participate in community activities. All students will write an autobiography. All students will present a senior project at the end of their senior year.

B. What factors will be counted in the evaluation of students at the end of each quarter?

Faculty will assess the academic progress of the students by paying attention to oral and written communications and attendance. Quarterly evaluations will be written by faculty and students. "Academic warnings" will be issued during the 5th week of each quarter.

C. What level of performance will be expected of students?

Students are expected to do upper division work and to expand their skills in all areas of the Program's focus.

2. FACULTY RESPONSIBILITIES

A. WHO IS RESPONSIBLE FOR EACH OF THE FOLLOWING:

In Terms of Tacoma Campus

Space scheduling and use: Willie Parson with delegated duties to Richard Brown and Kay Isbell

Program calendar; prospective student interview calendar: Kay Isbell

Equipment and Supplies: Willie Parson with delegated duties to Kay Isbell, Tony Reynolds and Richard Brown

Campus Safety: Willie Parson

Budget: Willie Parson with delegated responsibilities to Kay Isbell

Supervision of Work Study Staff: Kay Isbell with direction from Willie Parson

Supervision of Media Equipment: Richard Brown

Bridge Faculty: Willie Parson
Prospective Student Interviews/Diagnostic Interviews: Willie Parson with backup by Artee Young
Student Advising - Career Guidance and Placement: Wendy Freeman and designees
Senior Projects: Sally Riewald
S. and A. Advising: Willie Parson with backup by Artee Young
Changes in Planned Curriculum: Willie Parson and Program Faculty Team
Externship and Special Projects - All faculty
Summer School Planning: Llyn DeDanaan and Tony Reynolds
Agenda for Faculty Meetings: Willie Parson and Faculty Team
Visiting Speakers: Faculty Team
Liaison to Deans, Vice President, President and Board of Conveners: Willie Parson
Convener: Llyn DeDanaan

B. What are the common responsibilities of all faculty?

Faculty Members will conduct classes and support the academic interest of students, through book seminars, workshops and or labs, lectures and conferences. Faculty will also be expected to attend the Thursday day and night lectures and to lead seminars following the lectures.

All faculty will advise and coordinate the evaluation of their seminar students.

C. What special outside-program activities are each of the team members committed to during the year?

Special activities will included self-selected public service and community leadership activities.

D. What types of things should each faculty member decide for herself/himself, without consulting the team?

Those activities that encourage professional development and personal well-being.

3. PROCEDURES

A. How will students be evaluated? By each seminar leader separately, by a meeting of the faculty team to exchange information , etc.? What will be the procedure if a student challenges his/her evaluation? Will students be permitted to earn part-credit?

Students will be evaluated quarterly by each faculty person. Faculty Advisors will insure that each of their advisees has all appropriate self- and faculty evaluations at the end of the academic year or at the end of the last quarter for graduating seniors.

B. If a student is to be asked to leave the program, what appeal mechanism will the student have? What are the grounds upon which a student might be asked to leave?

The student that is asked to leave the program has no appeal mechanism. The grounds for being asked to leave are displays of raw arrogance and insensitivity to the adult nature and diversity of the program.

C. What are the rules for faculty business meetings and faculty seminars? What will happen if a faculty member violates the rules repeatedly? Who has final decision-making authority within the program and what responsibilities will each faculty member have in making team decisions?

The rule for faculty business and seminar meeting is that all dialogue will be thought - provoking, exciting, and informative in nature. We shall operate as professionals who share a common concern with excellence and who recognize that after there has been opportunity for consultation, that Willie Parson has the final decision making authority.

D. When and how will faculty evaluate themselves and one another? How will student evaluations of faculty be handled? (Note: These should be done by students after they have received credit or NCR, not before.

Faculty evaluate each other once each year. Student evaluations of core faculty are mailed to faculty members at the end of the academic year. Student evaluations of other faculty are mailed to them at the end of each quarter. Faculty evaluations of students are kept in a master file at the Tacoma Campus. The file notebook(s) available for "Deans Evaluations". Each faculty should keep copies of comments that they write about students for their own portfolios.

E. How will a program history be prepared? What information will be saved throughout the year for that purpose?

Sally Riewald will compile the Program History.