

Approved 11/16/00

**MEETING OF THE BOARD OF TRUSTEES  
OF THE EVERGREEN STATE COLLEGE**

**SEPTEMBER 14, 2000**

**Daniel J. Evans Library, Room 3112  
Olympia, Washington 98505**

**Trustees Attending:**

Deborah Barnett  
Dwight Imanaka  
Karen Lane  
Marilee Roloff  
Vagmayi

**Absent:**

Stanley Flemming  
Bill Frank, Jr.  
David Lamb

**Representatives to the Board:**

Laura Grabhorn, Staff  
JEB Thornton, Alumni

**Staff Present:**

Kristina Ackley, Member of the Faculty  
Masahiro Arima, Kobe Exchange Faculty  
Don Bantz, Academic Dean  
Marcella Benson-Quaziena, Member of the Faculty  
Kate Lykins Brown, Director of Information Services  
Mario Caro, Member of the Faculty  
Art Costantino, Vice President for Student Affairs  
Helen Cullyer, Member of the Faculty  
Michel George, Director of Facilities  
Joye Hardiman, Director of the Tacoma Campus  
Kathleen Haskett, Purchasing Agent  
Lee Hoemann, Executive Associate to the President  
Mukti Khanna, Member of the Faculty  
Cheryl King, Member of the Faculty  
Meyer Louie, Member of the Faculty  
David McAvity, Member of the Faculty  
Frank McGovern, Vice President for College Advancement and Executive  
Director of the Evergreen State College Foundation  
Craig McLaughlin, Director of College Relations  
Kim Merriman, Assistant to the President for Governmental Relations  
Kabby Mitchell, Member of the Faculty  
Thomas L. (Les) Purce, President  
Rita Sevcik, Administrative Assistant to the President/Recording Secretary to  
Board of Trustees  
Barbara Leigh Smith, Vice President for Academic Affairs and Provost  
Steve Trotter, Budget Officer  
Jesse Welch, Dean of Enrollment Services  
Bill Zaugg, Administrative Assistant for Budget

**Others Attending:**

Howard Fischer, Assistant Attorney General

**Call to Order/Quorum/Introductions**

The regular meeting of the Board of Trustees was called to order by Chair Lane at approximately 9:00 AM. The agenda was accepted as amended. The Chair, on behalf of the Board, presented a gift

to Masahiro Arima, Kobe Exchange Faculty. Nancy Taylor introduced new faculty members Kristina Ackley, Marcella Benson-Quaziena, Mario Caro, Mukti Khanna, Cheryl King, Meyer Louie, David McAvity, and Helen Cullyer. President Purce introduced J.E.B. Thornton, the newly-elected Alumni Representative.

### ***EDUCATION/PLANNING SESSION***

#### **Discussion/Planning for Board Retreat**

The Chair identified issues to be explored during the Trustee retreat scheduled for September 29 (examination of the organizational structure and setting goals with the new president). Trustees briefly discussed how to structure their time in order to accomplish the work that needs to be done this year and the importance of having the discussions grounded in the strategic plan. Trustees agreed that they would like to have an outside facilitator. The President will work with the Chair to refine plans for the retreat. President Purce anticipated the outcome of the retreat would be a confirmation of the work of the Board and the senior staff for the year and a decision to organize to meet those goals. Potential meeting dates for 2001 were distributed. Trustees expressed the sense that they wanted to get more involved with the Evergreen community and spend more time outside of the Board Room.

#### **Goals for the Student Affairs Division**

Vice President Costantino distributed and reviewed the major directions for Student Affairs in the coming year, including goals for integrated marketing, student recruitment and retention, quality of student life, staff development, support for diversity, general education, and continuing to implement the integrated student information system.

#### **Discussion of the Academic Administration**

Academic Deans Don Bantz, Jin Darney and Nancy Taylor joined the Trustees. Dr. Bantz reiterated the focus on teaching and learning and mentioned that Evergreen's pedagogy meshes with the management styles of the deans. Dr. Darney discussed the rotation of faculty into dean positions. She indicated that the deans work as a team and make decisions as a team (the Dean of the Library interacts with and is a member of this team). She briefly reviewed the division of "desk" assignments among the five academic deans and mentioned areas of overlap; she noted that the faculty handbook provide the rules by which the faculty operate. Dr. Taylor noted that one of the biggest tasks is helping new faculty find their place in the culture of Evergreen, particularly with the large anticipated turnover with older faculty retiring. She reviewed the hiring process and the time commitment to this process.

Following a lunch with the Academic Deans, the meeting reconvened @ 1:30 PM for the afternoon action portion of the agenda.

### **APPROVAL OF FIRE PROTECTION CONTRACT – Action**

Staff recommended approval of the agreement with Fire Protection District Number 9. Interim Vice President Steve Trotter expressed appreciation to and introduced members of the negotiating team (Chief Harris from the McLane Fire District; Robyn Herring, Health and Safety Officer; Kathleen Haskett, Purchasing Manager; and Michel George, Director of Facilities). Kathleen Haskett outlined

changes in this contract from the last contract. Chief Harris explained some of the complexities of this particular contract.

**Motion** Ms. Roloff moved to authorize the Fire Protection and Emergency Medical Services  
**9-01-00** Agreement between The Evergreen State College and Thurston County Fire Protection District Number 9 (McLane Fire District) for the period of January 1, 2001 to June 30, 2002. Seconded by Mr. Imanaka and passed.

#### **APPROVAL OF MINUTES OF THE JUNE 8 AND AUGUST 15, 2000 MEETINGS – Action**

**Motion** Ms. Roloff moved approval of the minutes of the June 8 and the August 15, 2000  
**9-02-00** meetings as distributed. Seconded by Vagmayi and passed.

#### **CHAIR'S REPORT**

The Chair reviewed plans for the November 17 inauguration for the new President. The day's events include: 1) an Academic Symposium in the morning; 2) a luncheon for dignitaries; 3) the Installation Ceremony itself in the College Recreation Center; 4) a reception following the ceremony; and 5) an evening concert and celebration for the Olympia Community featuring the Jude Bowerman Blues Band. Lucinda Roy has agreed to be keynote speaker; she's a faculty member and Distinguished Alumni from Virginia Tech. The Governor has also been asked to speak.

Student Trustee Vagmayi reported on the student interest in the food service negotiations, the use of her time this summer; connection with the reservation-based tribal program; and mentioned that she had written an article for the Cooper Point Journal.

#### **PRESIDENT'S REPORT**

President Purce invited remarks from the Representatives to the Board. Alumni Representative J.E.B. Thornton expressed his appreciation for the opportunity to serve with the Board, named the newly elected Alumni Board members, talked about his hope as Alumni President this year, to have fun and bring new members into the group. Staff Representative Laura Grabhorn mentioned the Banner project is on time and on target (Admissions goes live this week, Financial Aid in February, and Registration in May); student orientation activities are underway; and the Student Employment Office expects to make the transition to twice per month paychecks for students in January.

President Purce started by thanking the Board, Rita Sevcik and members of the Senior staff for their support since his arrival in July. He discussed major issues: enrollment (indications are that the College is on target for the year); interinstitutional salary agreement among the Council of Presidents; and agreement for the College Awareness Proposal. He also mentioned the year-beginning activities (a dance, convocations for staff and faculty and for students, and other orientation activities).

#### **OTHER BUSINESS AND REPORTS**

##### **Goals for the Student Affairs Division**

Provost Barbara Smith distributed and reviewed the Academic Affairs goals for 2000-01 and described the process by which these goals were developed. Among the goals she highlighted were

the turnover in this academic area; the *Running Start* program; the ambitious attempt to develop an academic growth plan and a five-year hiring priority list; and hiring and staff reorganization at the Tacoma campus.

### **General Education Update**

Faculty Member Brian Price discussed the summer general education institutes and the progress and work plan of the General Education DTF, with a presentation of ideas at the November faculty retreat and the target to present final recommendations at the January 17 faculty meeting.

### **Tacoma Update**

Joye Hardiman, Director of the Tacoma campus, reported the wonderful combined support of all divisions of the college. The building is expected to be complete on December 1 and fund raising efforts are productively underway. Dr. Hardiman distributed a fund raising brochure and described the community-based mural that they want to have on the outside of the building. The opening activities are scheduled for May 3 – 6, with the ceremonial celebration on May 5.

### **Goals for Finance and Administration Division**

Interim Vice President Steve Trotter distributed and reviewed the Finance and Administration division goals for the coming year. The divisional mission is *to provide excellent administrative and support services to the college; to help create and enhance a learning environment; and to be responsible for administrative tasks*. He also mentioned two additional goals not on the list: the work of the campus land use committee (and ideas for designating campus borders) and campus space master planning. He informed the Board that the College has denied the request by the Cedrona Neighborhood Association for an easement through College property.

### **Food Service Contract Update**

Mr. Trotter informed the Board that, given the inability to reach agreement on the terms of a contract with Sodexo Marriott, the College was able to amend the contract with the existing food service provider, Fine Host, to serve the campus through this academic year. This year he will put together another disappearing task force to exam options presented during the final stages of negotiations, such as using local organically grown food supplies, looking at multiple contracts with different vendors, and looking at the full range of options and put into place the necessary processes after the first of the year, with a goal of having a signed agreement no later than the middle of May 2001.

### **Goals for the College Advancement Division**

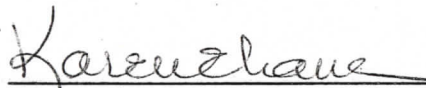
Vice President Frank McGovern set forth his goals to build a major gift program, to create an environment for fund raising, and to create a strong Board of Governors focused on fund raising, to become nationally visible to funding sources, to establish a process for approving fund-raising priorities congruent with the College's strategic plan, and to talk face-to-face with 1500 potential donors in order to build an endowment for the school. President Purce expressed his appreciation for the enthusiasm and participation of the College's newest Vice President.

**DATE OF THE NEXT MEETING/ADJOURNMENT**

The next meeting was confirmed for November 16 with a Retreat scheduled for September 29.

Following adjournment at 4:17 PM, the Board hosted a reception honoring the Presidential Search Committee members.

Most of the Trustees were able to attend the faculty/staff convocation the following day.



Karen E. Lane, **Chair**

  
Marilee K. Roloff, **Secretary**

RMS

Attachment Fire Protection Contract